



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

BHAGAWAN BABA ARTS AND COMMERCE COLLEGE

**MANTHA BYPASS, LONAR, DIST.BULDHANA
443302**

www.bbclonar.ac.in

SSR SUBMITTED DATE: 06-02-2020

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2020

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Buldana district is considered as a Matrutirtha of Maharashtra because of Sindkhed Raja, the birth place of Ma Jijau, mother of Chattrapathi Shivaji Maharaj. The second attraction is Shegaon of Gajanan Maharaj. Among these places the most important is the Lonar crater, which is located at Lonar in Buldana district of Maharashtra. Bhagwan Baba Arts and Commerce College is situated near this world famous crater. The College was established with the view of providing education to rural masses.

In the modern world of competition, each and every component of the college is striving hard to sustain its place and for educational quality. Co-curricular, extra-curricular, cultural and sports activities are important in achieving its goal. Team work of devoted teachers and staff is helpful in development of the institution. Pollution free and healthy atmosphere is the main characteristic of the college. From last 35 years the college has been working hard and has become as an important educational centre in the area.

The institution works with considering core values of higher education. Our institution has achieved its goals; plays a significant role in capacity building of individuals to respond and contribute to the national development, in making every endeavor to prepare our students to achieve competencies to face global challenges successfully. For this purpose our institution's approach is innovative, creative and entrepreneurial.

It is our endeavor to inculcate desirable values system among our students; the teaching staff is imparting appropriate education to imbibe the expected values commensurate with social, cultural, economic and environmental realities at local and other relevant levels. The institution is making efforts to enrich the learning experience of our students in order to promote use of technology and use of information and communication technology optimally. The college is named after the name of great saints of Maharashtra Sant Bhagwan Baba, who was a great social reformer of equality and morality. With this view, the college tries to build the value system among the students told by this great saint.

Vision

Vision: The vision of the institution is as a part of community, is to inspire a passion for learning.

Mission

Mission: The mission is, "to empower all students to apply their acquired skill and knowledge, and to rely upon their personal attributes to lead productive lives and to become contributing members of global community."

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The college is located in rural and in educationally and economically backward area of Buldana District. The College imparts quality higher education to needy and socially backward students of the society. The College has large campus area and adequate infrastructure such as classrooms, computers, library, sports infrastructure etc. for effective teaching – learning process. The teaching staff of the College is highly qualified-out of 10 permanent teachers 6 are Ph.D. holders. The Competent administrative staff is appointed for effective and proper administration. The College has transparent and decentralized administration. The admission process is also transparent and follows the rules and regulations of the State Government of Maharashtra and the Parent University. The students have the choice of electing optional subjects under Choice Based Credit System (CBCS). Moreover, the examinations in the College are conducted with much more care and without any malpractices.

Institutional Weakness

In the course of the time, the College has developed two ICT based classrooms including one seminar-hall. But, this infrastructure seems to be inadequate. The College has less linkage and collaboration with other institutions in respect of the teaching and the research facilities. The College relies on government funding for its improvement in infrastructure. Due to increasing strength of the students, the infrastructure needs to be increased, so, we have to search for the resources for mobilization of the funds. Besides, our library is computerized partially but, in this electronic era, in the library should have the adequate facilities in relation to the ICT. The College has one research guides but all of them are affiliated to nearby research centers as this College has no recognized research centre.

Institutional Opportunity

By increasing the number of computers and ICT based classrooms, the College has the opportunity to flourish the ICT culture in the campus. This is very essential to make the teaching learning process more effective. The library is to be fully computerized and the collaborations with DELNET and other notable networking agencies would be established. The students and teachers may use the inter-library borrowing facility, by making collaborative linkages with the University and other neighboring institutions, the research-culture in the campus could be enhanced. Especially, by considering the need of the vicinity some need-based as well as skill development courses might be introduced to prepare the human resources to cater the local and the global needs. Moreover, some postgraduate courses may be commenced and in some subjects research centers can be established.

Institutional Challenge

The institute is not away from challenges. Our College is the traditional College so, as to cope with the modern developments in teaching-learning methodologies and cutting edge research ongoing in the world and the competition in every field is so intense and it is the challenge before us to make the students competent to get the employments as we don't run professional courses. In a sense, the courses run by our institution are conventional in type but for employment opportunities, the students should have the skills. In order to achieve this goal, the institution needs to enhance infrastructure, research, ICT culture and world competent atmosphere. This requires funds; and raising the funds is the foremost challenge for us. In addition to this, it is

necessary to establish the research centre in the premises so that students may be motivated to do research.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As an affiliated College of Sant Gadge Baba University, Amravati, the College has to follow the syllabi prescribed by the Parent University for the courses offered in BA and B Com. The examination is under semester pattern with CBSE pattern. We offer two UG programmes having five departments in Arts (English, Marathi, History, Political Science, and Economics) and one in Commerce Faculty.

The College aims at empowering rural students of this backward area of Maharashtra through higher education by imparting opportunities of preparations to compete with modern world. With this aim, the College encourages co-curricular and extra-curricular activities to build self-confidence amongst the students. In an affiliating system, the College has to implement the curriculum designed by the University. Certificate courses of Marathi, History and Commerce are formed for students at college level.

Dr. R. N. Borse works as a member of Board of studies in Business Economics. He has helped in designing Syllabus of Business Economics based on the CBCS pattern of first year and second year of B Com. The College has established a formal system of feedback on programmes with academic peers and employees. Special emphasize is given on cross- cutting issues while teaching and learning.

Teaching-learning and Evaluation

The College admits students on the basis of first cum first serve basis. The regular examinations are the way of judging student's knowledge and skills for a particular programme. The College also provides the UGC remedial classes for educationally disadvantaged students. A diagnostic test is taken at the beginning of every session and slow and advanced learners are sorted out. Special attention is given on slow and advanced learners. The advanced learners are given additional books from the library and they are encouraged to participate in seminars, group discussions, contribute to the wall-paper, participate in co-curricular and extracurricular activities etc.

At the beginning of the academic year, the departments are expected to formulate their own teaching plans to complete the syllabi set by the University. The College supplements the lecture method of teaching and other learner centered teaching methods like seminars, group discussion, interaction, fieldtrips, ICT enabled teaching.

Research, Innovations and Extension

The college promotes research ambiance through project works for search and teachers granting study leave for those who are involved in research activities. There is one research supervisor in Economics. A research centre proposed in Economics. In the last five years total 67 research papers are published in UGC notified journals. The NSS unit of the College regularly organizes following extension activities like Blood Donation Camp, Aids Awareness Drive, Cleanliness drive, Construction of Bundhara, Environment Awareness Drive, Anti-superstition drive, Rallies, Street plays etc.

The college has a Research and Development Cell, for innovation and research which contribute social change. Through research cell and other committees motivation is given for innovative ideas of students and teachers. During the last five years four teachers completed their Ph. D and three have registered for Ph.D.

Infrastructure and Learning Resources

Our college has a well maintained eco-friendly pollution free campus of five acres. All the activities related to curricular, co-curricular and extra-curricular are conducted within and outside the campus. The physical facilities include central library with reading room, classroom, sports facilities, toilets, office, seminar hall with ICT facilities, open stage etc.

The college has a central library with collection of 4061 books and partially computerized. The college is under the surveillance of CCTV cameras. The college has adequate facilities of the information technologies including Wi-Fi and the VPN internet connections well spread through the campus and it undated frequently as per the needs either by the corresponding MNCs or by the technical staff present in the college. There is provision of funds of maintenance of land, buildings and furniture. The optimum utilization of computers and equipments by the employers is carried out to work efficiently. The Computers, generators and the other equipments maintenance is carried out.

Student Support and Progression

Success of the College depends totally upon the student's performance, progression and gainful employment. The College has well-structured and well-organized guidance as well as counseling system benefitted through scholarships, free ship and other means. During the last five years, the number of students benefitted by the government schemes and the nongovernment schemes such as GOI and SWF. The number of students benefitted through in capability enhancement schemes such as Competitive Examination Cell the Career Cancelling Cell are 46. The Institution has a transparent mechanism for the redressal of student's grievances timely. Student's progression to higher studies and their placement of outgoing students is adequate. Similarly, the students' progression to the higher education is moderate in quantity. Besides, six Students have qualified in State, National level examinations such as NET, SET. Moreover, the institution has adequate Sports infrastructure that promotes active participation of students in university, national and intercollegiate tournaments. The institution also encourages to the students to participate in cultural activities at the university level "Youth festival". The alumni support strongly by the non- economically means. The institution nurtures the alumni association for the significant developments. Yearly meeting of the association is arranged by the institution as to interact with the alumni.

Governance, Leadership and Management

The college is a grant- in- aid and follows rules and regulation laid down by UGC, the Government, the affiliated university and its governing body. Vision and mission statement of the institution are in tune with the objectives of the higher education policy of the nation.

The teachers update and improve their subject knowledge regularly. For this purpose, they attend refresher courses, orientation courses and short- term courses. Teachers of our institution have been actively participating in national and international conferences and seminars, workshops etc.

The resources are useful for any institution for its development. The adequate budget is allotted for day to day maintenance and expenses. Regular financial audit is done usually. The IQAC facilitates to create the healthy atmosphere and the learner- centric environment. The feedback responses from the students and the stakeholders are collected and action is taken accordingly. The IQAC plans yearly teaching- learning process. The evaluation of the teachers by monitoring the class- teaching work is also carried out. For updating the knowledge of teachers and students workshops are also taken during the last five years.

Institutional Values and Best Practices

Institution shows gender sensitivity in providing facilities such as Sexual harassment prevention Anti-Ragging Committee, Grievance Redressal cell. There is a common room for ladies staff and girls students. The college campus is under CCTV surveillance and zero tolerance is followed in cases of harassment of girls. Separate dust bins are provided for collecting bio-degradable and non biodegradable waste. Polythene bags and other non decomposable materials are separated and dump into pits or burnt into pits before disposing the organic waste.

Numbers of plants are planted in the campus to maintain greenery. We have installed rainwater harvesting project. The NSS units of the college plants tree sapling in and around the campus during special events and occasions to make a greener and carbon neutralized campus. The college celebrates the birth and death anniversaries of India's freedom fighters, revolutionaries, great leaders and saints. On the occasion of Birth and death anniversaries rallies are also organized. Essay writing, debate and elocution competitions are organized and the best performers are duly rewarded.

The scholarship like GOI is handed over to students through e-payment method, i.e. scholarship is directly transferred to the individuals saving account. The students have rights to make the choice for selection of the courses. As a best practice the college organizes the University Level Intercollegiate Debate Competition. It helped number of students in increasing their elocution level. The second best practice during the last five years is cleanliness drive by Congress Grass Removal programme. It helped cleaning the city and in controlling diseases like eczema, asthma, and dermatitis.

The college publishes a yearly magazine "Mayurpankha" in which student write on various issues. The writing imparts more confidence in them to stand and become a part of education stream. For increasing the percentage of girl students the college started providing financial help to girl students from village by giving money to bus passes. The scheme has helped in increasing numbers of girl students in the college.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BHAGAWAN BABA ARTS AND COMMERCE COLLEGE
Address	Mantha Bypass, Lonar, Dist.Buldhana
City	Lonar
State	Maharashtra
Pin	443302
Website	www.bbclonar.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	S.G.Bade	07260-221426	9421397238	-	bbcollegelonar@gmail.com
IQAC / CIQA coordinator	P.S.Nalinde	07260-221427	9765026853	-	psnalinde@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
--	----

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Mantha Bypass, Lonar, Dist.Buldhana	Semi-urban	5	3201

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	HSC	Marathi	480	276
UG	BCom,Commerce	36	HSC	Marathi	360	97

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				13			
Recruited	1	0	0	1	0	0	0	0	9	0	0	9
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	5	0	0	5
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	0	0	2	0	0	6
M.Phil.	1	0	0	0	1	0	1	0	0	3
PG	0	0	0	1	0	0	1	0	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	274	0	0	0	274
	Female	99	0	0	0	99
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Programme		Year 1	Year 2	Year 3	Year 4	
SC	Male	72	70	61	85	
	Female	19	18	26	22	
	Others	0	0	0	0	
ST	Male	5	5	8	9	
	Female	2	3	1	4	
	Others	0	0	0	0	
OBC	Male	234	171	181	190	
	Female	81	65	86	82	
	Others	0	0	0	0	
General	Male	2	3	5	7	
	Female	6	6	1	5	
	Others	0	0	0	0	
Others	Male	21	15	14	12	
	Female	4	2	4	5	
	Others	0	0	0	0	
Total		446	358	387	421	

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 2

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
446	358	387	421	399

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
433	340	369	402	375

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
98	30	74	82	62

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	12	12	11	11

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	14	14	14	14

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 9

Number of computers

Response: 10

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
192.09819	278.25326	163.65242	173.25505	169.21922

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum means “the planned experienced offered to the learner under the guidance of the school. Curriculum is not meant only subject but also the connections between subjects, teaching methods and all aspects of schooling that define the learners experience. The college has developed a structured mechanism for planned and effective implementation of the curriculum and documentation.

As an affiliated college, the curriculum designed by the University is followed. The IQAC monitors the implementations of the curriculum according to teaching plan and also monitors, adherence to and completion of work schedules, supervises the taught curriculum at classroom level. It monitors, and evaluates the curriculum implementation, provides support services and resources to faculty, encourages the faculty for skills development. The college has explicit, coherent, sequenced plan for curriculum delivery across the year at the college which makes clear what and when teachers should teach and student should learn.

At the beginning of the every session, departmental meetings are held and curriculum delivery plan is formed, term and units plans, classroom teaching and regular assessment of student progress in relation to curriculum expectations has been achieved. For documented plan, Lesson plan, Unit plan are made. Short term plan maintaining a regular, weekly dairy that records planned and unplanned work is done by the teachers. Time table committee frames a class timetable, displays in each classroom, and a copy of it also circulated to the principal and every subject teacher.

In the curriculum delivery a strong focus is given on critical and creative thinking, personal and social capability, ethical behavior and intercultural understanding. The focus is given on strength –based approach of recognizing, and valuing and building on students existing knowledge and skills. Critical thinking, Problem solving method is used. By the guidelines of the University and BOS, batches of 20 students are formed in English subject and special teaching periods are allowed in the timetable. The topics related to cross cutting issues are taught with special attention. The faculty makes collective as well as individual curriculum planning, assessment tasks and monitors the learners.

At the beginning of the session a diagnostic test is taken for new admitted students; slow learners and advanced learners are identified and guided. Remedial lessons are arranged for slow learners and special guidance is given to advance learners. The college arranges subject expert’s visits to provide support to the faculty and students. The principal encourages teachers to attend meetings and workshops organized by facilitators and other relevant stakeholders.

In the world of modern technology we follow many ICT tools. In teaching learning process, we use e-learning software and resources; prepare P.P.T, videos, Google Classroom etc. At the end of the every session, the college takes feedback from various stakeholders. The analysis is done and certain types of

measures are taken for improving curriculum delivery and for its implementation.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 5

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	00	00	00

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 51.72

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	1	1

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**Response:** 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 2

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 6.88

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
85	55	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college is affiliated to Sant Gadge Baba Amravati University. The Syllabus designed by the university is followed at college level. It already includes cross-cutting issues like Gender, Environment and sustainability, human values and professional ethics. The courses in ethics value is a part of value education leading towards sensitizing the student on the value of life and preparing them for life.

Environmental study is a compulsory subject for second year of every course in the University. Through environmental study students are taught and become aware about the need of sustainable development, degradation of environment, global warming, the depletion of Ozone layer and loss of biodiversity.

Professional ethics and Human values are introduced in faculty of Arts and commerce. Communication skill, Public relations and corporate communication are taught. Business communication, Investment management, Banking, Income tax, GST, insurance, cost accounting, Information technology are also included. The Course has been designed to address necessity and interest of the students in emerging aspects of applied knowledge in human rights and social issues under the surveillance of Indian constitution. While teaching learning process special emphasis is given on these topics. Following cross cutting issues are introduced in the curriculum.

- 1.Environment Studies
- 2.Ecology
- 3.Biodiversity
- 4.Communication Skill
- 5.Business Communication
- 6.Tally
- 7.Income Tax
- 8.Insurance
- 9.GST
- 10.Human rights and society
- 11.Gender
- 12.Race
- 13.Globalization.
- 14.Superstitions.
- 15.Gender issues Freedom, equality, fraternity.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years**Response:** 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships**Response:** 31.39

1.3.3.1 Number of students undertaking field projects or internships

Response: 140

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** A. Any 4 of the above

File Description	Document
Any additional information	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:**A. Feedback collected, analysed and action taken and feedback available on website****B. Feedback collected, analysed and action has been taken****C. Feedback collected and analysed****D. Feedback collected****Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 47.74

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
440	358	387	421	399

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
840	840	840	840	840

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
433	340	369	402	375

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The college has prepared a mechanism for continuous monitoring and evaluation of the students. The collage monitors the performance by organizing various programmes like cultural, sports events, essay, elocution competitions and NSS activities etc. Slow learners and advance learners are identified on the following bases

- Performance in university examinations
- Performance in internal tests, assignments and quizzes
- By taking a Diagnostic Test

Slow learners: -

Measures taken for facilitating slow learners**Motivation:**

After identifying them the teachers motivate slow learners. The faculty encourages the slow learners. The teachers evince positive attitude in them.

Individual Attention:

The faculty provides individual attention to slow learners; they understand the individual differences of the students and accordingly devise remedial instructional strategy which caters to the needs of each slow

learner.

Restoration and development of self confidence:

- The faculty takes all possible efforts and makes use of all possible measures to restore and develop self-confidence in slow learners which will ultimately goad them in manifesting better attainment.
- Extra classes are organized to clarify doubts and re-explaining of critical topics for improving performance.
- Remedial classes are conducted systematically
- Library provides them additional support in the form of books, reference books and the computer facility.

Healthy environment

- The college provides healthy environment for slow learners.
- Special methods of teaching like an audio and visual instructions, modular instruction and computer assisted instruction are followed.
- Peer and computer assisted instruction is also provided. The principal allots a batch of slow learners to every staff member and monitors the effectiveness the effe
- **Advance learners**

Quick learners are identified through their performance in examinations, interaction in class rooms and laboratory, their fundamental knowledge, and concept understanding etc.

- We support the advance learner in making projects and giving them opportunity to enhance their knowledge through various activities.
- Our college felicitates them at the time of annual gathering. They are honored with their parents.
- Some classes are arranged in which advanced learners are asked to teach their fellow students which helps in confidence boosting and help them to learn more of the subject by referring to the reference books
- Library issues scholar cards to meritorious students which enable them to borrow more books than otherwise available to all students
- Performance of the ward is conveyed to the parents.

Other measures for Slow and Advance learners

- Student's academic counseling process at the time of admission. Principal interacts with the parents and students to know their need and requirements.
- The mentor and mentee system is introduced for counseling and help to the students.
- The mentor monitors the academic performance and interacts regularly to understand and assess the student having issues that affect their ability to learn **impede** their academic success.
- 50 students are assigned to a faculty as mentor, personal academic care of the student is taken by the corresponding mentor.
- Faculty take care and monitor performance of slow learners..
- The faculty members revise the taught topics as per the students requisition and provide university old question papers and discuss how to write answer in exam.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio**Response:** 37.17

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls**Response:** 0**2.2.3.1 Number of differently abled students on rolls**

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

The basic aim of teaching and learning at higher level is to make the topic interesting and simple as well as student centric. The faculty use various ways wherever and whenever necessary for teaching-learning and evaluation of the students.

Generally, theoretical lecture method is most commonly practiced method useful for large group. The faculty explains points by giving introduction and salient features of the topic. This method is predominantly used for B. A. and B. Com students. For B. Com students computer assisted method is used. With lecture method the following methods are used for enhancing learning experience:

Experimental Learning

It is a process of learning through experience. The faculty organizes following events for experimental learning.

- Industrial visit: industrial visit is organized for commerce students. By visiting the industry they get real experience.
- Workshops: workshops of eminent persons and bank managers and officers are organized for students.
- Volunteer services: Through NSS activity the students learn the actual life experience.

Volunteering allows students to serve a community primarily because they choose to do so. They serve through a nonprofit organization

- **Field work** – In field work the comfort learned in classroom is applied in a specified field experience. It helps to work with an outside community.

Participative Learning

In participative learning the learner take parts in learning process.

- The College has a club / association /study forum of every department which organizes number of student centric activities
- Question answer session: In the classroom questions related the topic are asked to encourage students
- Participation in events: The students take part in cultural activities, debate competitions, at college and university level.
- Seminars/ Presentations: In internal examination seminar presentation is must. The students give seminar on topics related to the subject or general.

Problem Solving

The problem solving method means the students themselves solve the problem or takes help of the teachers.

- Assignments: Home assignments are given to the students. They refer text books, reference books, internet while writing the assignments.
- Students are encouraged to take parts in various debate competition, easy competitions, quiz competition, competitive exam, education, workshops.
- Group Discussion: Through group discussion their ability of thinking and communication enhance.
- Library book exhibition: The college library organizes the book exhibition which inculcates habit of reading.
- Intercollegiate and inter department competitions: The college organizes university level debate competition. By taking part and observing other participants the students learn and think about current issues.
- College magazine: The publish College a Yearly Magazine “Mayurpankha”. The students write their papers, poems, stories etc in the magazine.

Students learn material better when they engage it actively rather than absorb it passively. The teaching learning process revolves round the need, interest and capabilities of students. Students actively participate in myriad academic activities like classroom seminars on chosen, topics, home assignments, power point presentation, activities of various committee under student union, youth festivals, activities of department societies, national organizations like NSS, sports activities and other competitions.

File Description	Document
Any additional information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 12

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 37.17

2.3.3.1 Number of mentors

Response: 12

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

The current world is moving more rapidly, the capacity of the existing education system need to be expanded. The challenge of learning is getting even harder for the next generation. Contemporary classrooms promote to help prepare students for a rapidly changing world. Schools have been tasked to help, facilitates creative mindsets which allows their students to remain mentally flexible and adaptable in order to learn new skills on their own.

To meet these challenges our faculty instead of dictating the content adopted methods, use the following methods to transform the learning environment.

- Encourage students to find answer, sometimes the class is arranged in round table, instead of following the linear teacher driven class.
- Teaching with sense of humor.
- The faculty channelizes meaningful discussions among students. It gives them opportunity to

challenge each other intelligently and build off of each other's ideas. The students are allowed to choose the format of their own assignments.

- Use of motivational posters is made, using inspiration, quotes and posters to encourage students to unleash their creative potential.
- Audio-Video tools models like filmstrips, movies, and pictorial material is used in teaching learning.
- Encourage students to learn independently
- Co-operative, socially integrative style of teaching.
- Promote self-evaluation.
- Take question seriously.
- Help students learn to cope with frustration and failure
- Reward courage as much being right.

More stress is given on real-world-learning which relates and demonstrates through real life situations. Sometimes classes are conducted outside the conventional classroom because some lessons are best learnt, when they are taught outside the classroom. The college organizes field trips, role plays are followed while teaching literature, history on current events.

Outcome base learning:- The institution ensures achievement of learning outcome through Feedback and the Assessment, are analyzed whether the corresponding outcome are achieved. Continuous evaluation in both theory and practical is done.

Seminars and Guest Lecture: We conduct seminars and guest lectures of eminent persons.

Industrial visit: Industrial visits are organized for the first hand experience.

Power Point presentation: Faculty made power point presentation. The videos of the lecture on topics as per syllabus are shown to the students. This helps the learners for better understating.

Assessment: Assessment practices can greatly influence student's creativity and it's important for the right assessment to be used to motivate students. Assessment practices are used to develop creativity in the classroom. Assessment practices promote understanding and self-improvement.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 82.86

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 37.27

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	6	5	2	2

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 22.5

2.4.3.1 Total experience of full-time teachers

Response: 270

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 17.24

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	1	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The college follows regularity in assessment, frequency in unit testing, diagnosis of learning gaps, use of corrective measures, retesting and feedback of teachers, students and the stakeholders. There are various measures are taken for all round development of students such as intellectual, physical, social, personal qualities, interest, attitudes and values.

The information regarding evaluations process is also given to the parents. Teaching plan contain evaluation precedence. Orientation on changes and amendments in the evaluation process through tutorial meetings is done and displayed in the college and notice board of departments.

Evaluation or assessment of student learning is done through following ways:

1. Diagnostic Assessment:-

It is done before the teaching in actual course content. It is used to check student previous knowledge and skill level; it helps the faculty in planning the lecture.

1. Formative Assessment:-

It is done during the teaching. The feedback is utilized for guiding teachers to improve learning.

3) **Summative Assessment:** It is done at the end of semester it sums up what students have learnt. These assessments are evaluative, and the teacher summaries report assessment results.

Unit Tests, interviews, group discussions, home Assignments are other process of internal assessment. The students are evaluated by their attendance, disciplines, behavior, curricular, extra-curricular activities and by overall performance. The institution has its own system of evaluation as well as it follows the process prescribed by the university.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The Institution believes in transparency in internal assessment. In addition to the university examination, we conduct assignments and class test as a part of continuous internal evaluation. Even separate tests are conducted for both the advance learners and the slow learners.

Internal evaluation is important to trace the overall development of students. According to syllabus and guidelines of SGB University, the college has developed an internal assessment system. The new CBCS semester pattern consists of:

1. Continuous Assessment (CA)

2. End of Semester Examination (ESE) 20% weightage is given to internal assessment in both Arts and Commerce faculty.

Internal assessment is continuous activity and it comprises of written test, assignments and seminar presentation. The College has developed a mechanism of internal assessment which is transparent and robust in terms of frequency and variety. The college follows following mechanism in internal evaluation.

- In each semester, the institute declares the time schedule during which the internal tests will be conducted by the concerned teacher and notifies to students.
- For the F.Y. and S.Y. students two test and two assignments are compulsory. And for T.Y. students, seminar presentation is compulsory along with test/assignment.
- We conduct open book test in internal evaluation.
- The Program of test is displayed on the notice board for the information of students well in

advance.

- Photocopy of answer sheets of internal examination are also provided to students on their demand.

The college administration has given a free hand to teachers regarding the internal assessment of students. The teacher has the liberty to assess the students on his attendance in the class along with the test, assignment and seminars and prepare mark list according.

Internal assessment has helped the teachers and administration to evaluate the students more appropriately. Due to internal assessment the interest of the student towards learning and attending the classes has increased. It helped students to take active participation in various curricular, co-curricular and extracurricular activities; result is the overall personality development of the student. The Assignments and tests improve the writing skill and seminar presentation develops communication skill among the student which is very essential after graduation. In this way mechanism of internal assessment is transparent and robust in terms of frequency variety.

File Description	Document
Any additional information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Among the various stakeholders, students are the main stakeholders in any institution, and it is the first priority to make all efforts to ensure transparency in all activities related to students. Taking this spirit in consideration the college has devised mechanism for student's grievance redressal.

In the college we have Students Grievance Redressal committee to deal with following grievances of the students.

1. Academic and non-academic
2. About assessment.
3. Victimization.
4. Gender and sexual Harassment.
5. About Attendance.
6. About examination related issues.
7. About various fees.

In a semester and Annual pattern, the examination is consists of two types of assessment i.e. end of semester examination and continuous assessment. The continuous assessment is an activity conducted by concerned college and end of semester activity is conducted by the university. It means two types grievances are redressed by the college grievance committee 1. For Internal exam and 2. For University Exam.

1. Internal Examination:- Issue related to the internal examination, the grievance is conversed to the

head of the concerned department. The grievance is resolved by the concerned subject teacher and head of the department after discussing the matter with the head of the institution.

2. University Examination:- student grievances regarding university examination are forwarded to the university examination controller. To solve the issues related to the university exam the university has formulated the rules and regulations. After declaration of the results, the dates for revaluation which are provided by the university are conveyed to the students. Students have the rights of revaluation/Rechecking. They can ask even for the photo copies of their answer books by depositing the required fees. After getting the photo copy, the concerned teacher reassesses the answer book and if there is justifiable governance of the students, he can apply for reassessment of the answer book. As if there is change/increase the marks, then such marks are conveyed to the students through a letter, and fresh mark memo / result of the student is declared.

File Description	Document
Any additional information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

For implementing curricular, extra- curricular, co- curricular activities, at beginning of every session, the college prepares the academic calendar well in advance before the commencement of the semester. The Calendar provides detailed information regarding semesters, teaching, and class-work schedule, practical, internal examination, university examination schedule and various activities.

The Faculty members prepare the annual teaching and lesson plans before the commencement of semester, indicating the topic to be covered and approved by the head of the department and the principal. Timetable is prepared as per the guidelines of the university. The time table is displayed on the college notice board at the beginning of the session. The performance of the students is assessed on a continuous basis by conducting internal exam as per the university norms. In addition to the test, assignments are also the part of continuous internal evaluation. The evaluated answer books are returned to the students and an opportunity is given to the students to discuss the evaluation with the teacher.

The academic activities and schedule of examinations is generally worked out according to the academic calendar provided by the university. On the basis of Academic Calendar the college carries the yearly schedule. The objective behind the preparation of academic calendar is that there should be maximum working days to complete the syllabus.

The institution complete admission process right from the month of June to the end of July. The actual teaching begins from 1 July. Semester wise syllabus is completed before commencement of the examinations.

The University declares the schedule of examinations and the same is followed. The college internal examinations are also conducted according to the time schedule declared in the first term and the second term of each and every semester.

As per government resolution birth and death anniversaries of great personalities are celebrated. Hence, the institution adheres to the academic calendar for the conduct of various activities.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

1 Programme outcomes.

B. A.

- To develop conceptual foundation of students.
- To make students competent with using language in outside world.
- Inculcate social and moral values among students.
- Make cultural awareness and competence in students
- Recognize and appreciate the real-world context.
- To develop language skills.
- Develop intellectual independence of students.
- Promote active citizenship and community engagement.
- Develop intellectual integrity and academic accountability of students.
- Understanding basic concepts of Liberty, Equality, Rights, Law and justice
- Understand the comparative politics, its meaning, nature and approaches.
- Understand political parties and legislature: Nature and functions of political parties and legislature's power and functions.
- Understand characteristic, features, structural changes in Indian Economy.

B.Com.

- To develop knowledge, skills required for business.
- To develop the fundamental understanding functioning of business and issues there on among the student of rural area and make them capable of establishing their own business and service unit. Ability to understand organizational behavior.
- Success in professional careers.
- Ability to understand organizational behavior.
- Knowledge of markets, firms, government policies, and resource allocation.
- Knowledge of key concepts of Commerce.
- To make students understand the application of business organization and management.

- Learn about life skills and it's important in life.
- To develop the fundamental understanding functioning of business and issues.
- To develop the understanding of Mathematical and Statistical reporting and process of business decision.
- To develop the understanding of financial, Corporate and Management Account Process of decision making involve in the course Accounting.
- Understand and develop concept of insurance and its application as a security tools.
- Understand the Mathematics and Statistics.
- Make awareness about Indian Economy.
- To develop the basic computer Skills.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college is very serious and takes utmost care of measuring the level of attainment of Pos and Psos and Cos. We follow formal as well as informal mechanism for the measurement of attainment of outcomes, even we take feedback from all the stakeholders in this respect.

Generally, the objectives as well as the importance of these programmers are communicated to the teachers and the students in the formal way. The college follows the following assessment tools and process for measuring the attainment program outcomes and program specific outcomes.

Direct Method

Direct method is applied through university examination, observations of student's knowledge and skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problem on semester examination, internal exams, and test and home assignments.

University Examinations:

At the end of each annual year and semester the university conducts examinations; based on the result published by the university the course outcomes are measured.

Assignments:

Assignments are given on the various topics. The students refer the text books and reference books to find out the answers of the assignments and understand the expected objective of the given problem. The questions asked in assignments are related to the course outcome of the respective subjects.

The performance of students helps in assessing the attainment level of the specific course. The subject internal examinations are also conducted to evaluate the attainment of course outcomes.

Tests:–

Tests are conducted in the half of a semester to test the performance of students. Two Tests are conducted in a year.

Indirect Method:

The indirect method is done through feedback. At the end of every academic session a feedback is taken from various stakeholders. i.e. Students, teachers, parents, alumni, etc. From their feedback and suggestions Pos/Pos are assessed and finally attainment is found.

Alumni Survey:

Alumni survey is an important assessment tool. It is conducted to find out following important factors.

- Levels of relevance of the curriculum with the expected skills.
- The levels of attainment of goal for the specified program.
- In the survey, specific questions are prepared by keeping in the view to support the assessment of level of attainment of POS.
- After receiving the response, the answer to the specific questions are assessed and mapped with the corresponding POS to find out level of attainment of POS.

Academic diary, annual teaching plan, daily teaching report, monthly teaching report, results analysis, feedback from stakeholders, student progression to higher studies and placement of the students helps in planning and attainment of the programme.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 7.61

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 07

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 92

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 12

File Description

Document

Any additional information

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Though the college has not established incubation centre, it has a Research and Development Cell, for innovation and research which contribute social change. Through research cell and other committees

motivation is given for innovative ideas of students and teachers. For innovation the college has initiated following measures:

- The college provides basic infrastructure support facilities i.e. office space, meeting room internet and library.
- It encourages faculty to participate in seminars and conferences.
- Allow them to attend orientation, refresher and short term courses, faculty development programmes.
- Organizes lectures of experts, industrialists, academicians and representatives of various industrial associations, research and academic institutions.
- Motivates students for participating in various elocutions, debate competitions at university, state level.
- The faculty members are empowered to take up research activities utilizing the existing facilities.
- The Research and development cell monitors and address the issues of research.
- The sports department inspires students for taking part in different tournament and encourages game spirit.
- The NSS Unit activity work for innovative ideas and inculcate social consciousness among students.
- The cultural department works for innovative idea and works.
- The college publish annual magazine “Mayurpankha” every year. The magazine highlights various socio-political and cultural issues. Through the magazine students are encouraged to write their views and literary spirit is inculcated among them.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.12

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	15	15	11	15

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institution organizes various activities in the neighborhood community in terms of impact and sensitizing student with social issues and holistic development. All these activities are organized through the NSS unit of the college. The NSS unit of the College organizes following extension activities regularly. Blood Donation Camp, Aids Awareness Drive, Cleanliness drive, Construction of Bundhara, Environment Awareness Drive, Anti-superstition drive, Rallies, Street plays.

The college has a vibrant National Service Scheme (NSS) with one with one hundred and fifty volunteers under the able guidance of coordinators. The aim of the National Service Scheme is to inculcate patriotism, a spirit of service and a sense of togetherness among students. NSS plays major role in encouraging participation of students on a voluntary basis in various activities of social service and it awakes a social consciousness and inculcate in them a sense of dignity of labor. The college also takes many initiatives to serve students, society and nation. There are several extension programmes organized by students of the institution.

Activities of NSS.

- Organizes lectures of eminent person on social issues.
- Organizes health awareness camp, blood donation camps, eye check up camp and literacy programmes.
- Programmes on superstition eradication.
- Tree plantation in nearby village.
- Diagnostic camps for cattle.
- Law literacy.
- Observing birth and death anniversaries of national heroes and saints.
- Annual Camp.
- Cultural Programs.

The students also take up the responsibility of maintaining discipline, sharing responsibility of police administration, in processions and other public functions. Apart from these activities, the college organizes social-cultural activities like save girl child, educate girl child, voters awareness rally etc.

File Description	Document
Any additional information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 30

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	9	6	2	10

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 49.67

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
214	196	135	195	257

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 22

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	6	5	5

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 11

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	3	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Our college has a well maintained eco-friendly pollution free campus of five acres. All the activities related to curricular, co-curricular and extra-curricular are conducted within and outside the campus. The following description of the facilities will provide an idea about the facilities for teaching learning.

Classrooms: Our institution has seven well furnished, well ventilated, spacious classrooms for conducting theory and tutorial classes. Among them two classrooms have ICT enabled facilities with LCD Projector.

Seminar Hall: The College has one seminar hall with LCD projector, for conducting various seminars, workshops, cultural and NSS activities.

College Library: We have a spacious, well equipped library with books on various subjects, reference and text books, journals, magazines and newspapers. The library has its own separate reading room.

Open Stage: We have open stage of 800 sqft. size where College Annual Gathering, Yoga Programmes, and cultural activities are performed. University level inter-collegiate debate competition is held every year on the open stage. The details about facilities for teaching-learning are as follows:

- Classrooms: 07
- Girl's common rooms: 01
- Seminar Hall: 01
- College Library:01
- Open Stage: 01
- Toilets: 05
- Water tanks: 02
- IQAC Rooms -01
- Principal office – 01
- Well furnished central office -01
- Sports room – 01
- NSS room / Department Room- 01
- Staff room – 01
- Urinal,– 3
- Computer room – 01
- Generator – 01
- LCD Projectors – 3

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities**Response:**

The Institution believes that a healthy mind resides in healthy body and a healthy nation is always a wealthy nation. The greatest educational value of the sports and games is to provide stimulation for study and for hard work. Therefore, special attention is provided to sports. Our college provides adequate funds to encourage students to grow more in their field of interest.

The college has adequate facilities for sports. For indoor games we have facilities of 1. Chess

2. Carom

For outdoor we have grounds and following facilities:

1. Kabbadi ground

2. Kho-kho ground

3. Volley Ball ground

4. Long Jump / High Jump Field

5. Running Track

Qualified Physical Director is appointed to take care of day to day games and sports activities of college. College teams are formed to take part in state and university level competitions and other intercollegiate competitions. The outdoor games such as volley ball, kabbaddi, and kho-kho etc. are played by students. Many students of our college participate in University, state level, and get prizes/ color coat in sports. During last five years four students got color coats in sports events.

Open stage and Cultural Activity

We have open stage of 800 sqft where in the morning staff, students and the locals are allowed to do meditation and Yoga. Annual gathering and various cultural activities and University level Inter collegiate debate competition is being organized on the open stage.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 33.33**4.1.3.1 Number of classrooms and seminar halls with ICT facilities****Response:** 03

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response:** 0.6**4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
2.02575	2.07623	1.19095	0.14298	0.69957

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The college has a central library with huge collection of 4061 books. It is easily accessible to students, teachers and all stakeholders during library hours. At the beginning of every session issue passbooks are provided to admitted students. The library has special reading room for readers. Every year new purchasing is done with the permission of the authority. The issue passbooks, accession register and entry register is well maintained by the librarian and staff. The library is partially computerized.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for

library enrichment**Response:**

The college has central library having 4061 books. Out of these books, there are some textbooks books, reference books of various disciplines as well as some journals, popular reading books and daily news paper. There are few rare books as follows:

Sr. No.	Name of the rare book	Name of the author	Name of Publisher and Year	
1	Maharashtra 1968 (P20)	Govt Of Maha Sachiwalay Bombay32	Govt Central Press 1968	Bomb
2	Congress Cha Itihas P37	Jawadekar, S. D.	G S Deshpande Chitnis Committee 291 Shanivar pu	
3	Shri Bhaskarachary puraskrut Lilawati PunardarshanMarathi Transalated P33	Phadke, N. H.	Prajapati Bhavan Gokhale Dadar Mumbai 28 July 1971	
4	ICA In south East Asia: The First Decade P18	Lionel, H. P.	New India Press K Connaugant Circus New D 1971	
5	The Maharashtra Municipal Council Nagar Panchayats and Industrial Township Act 1965 P16 Maharashtra Act No XL of 1965	Editorial Board	Snow white publication 81-85561-322	
6	Report of the committee of Direction Vol 1 The survey report part 2 credit Agencies P17	Bhat, M. D. 1957	Times of India Press, B India.	
7	A Fourth Five Years Plan: A Draft Outline		Planning commission	
8	Dasbodh	Salgaokar Jayant	Jayant salgaokar shabo spardha prakashan Mumbai	

9	Shrimanmahabharthatha P17	Bapat vishnu vaman	M N Kulkarni karnatak pres 318 a Mumbai	
10	Jalte Rahasya Stiphan Equawayeg Yanchy :The burning secreate kadambaricha anuwad	D N Moghe Kolahapur 1945	Borkar B Bha	
11	Doctor Johnson P3	Marshal Charlas	Thomas Nelson &son LTD New york 1947	
12	Devdashi	Borkar Ba Bha	Satsahitya Prakashan 1956	
13	Kaizen(KY Zen) The key to Japans Competitive success 2557	MC Graw Hills Publishing company New York 1930	Imai, Masaki 0-07-554322-x	
14	College composition p23	Chatur, G. K.	Orient Longman Bombay1933	
15	Tin Thor Deshbhakta	Keshav Bhikaji Dhvale Karnaktak house 16chirabazar reprint1957		
16	Abraham Linkon Jivan Ani Vichar Tr Atre Pra Ke	Atre Pra Ke	Vishnu Bhagvat Mauj Pr mumbai 1960	
17	Vinobanche Jivan Mantra	Shikhare Da N	Chitrashala Prakashan Pune	
18	Indian Economy	Ghosh Alka	Calcutta The world press 1961	
19	Indian Economy	Datt Rudra Sundaram p,m	Niraj publication new Delhi	

20	Elementary Price theory 2558	Word Benjamin	The free press Newyork1960
21	Bhartache Sanvidhan	Ambedkar Babasaheb	
22	Uddhao Tin Anki Natak	Pataki Mangesh	Maharashtra Prakashan Bhagvat Mauj Printing, N March1960

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.15

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR

in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.1447	0.21695	0.0231	0.26135	0.1089

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library**Response:** No**4.2.6 Percentage per day usage of library by teachers and students****Response:** 16.38

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 75

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The institution is aware of the paradigm shifts taking place in conventional teaching learning process. So the focus of our institution is on the education Programs that promote competency and performance. We believe that information technology (IT) has the potential to enhance teaching and learning, and can boost academic productivity. So the college has made major investments in new technology by distributing computing capacity across the campus, providing the necessary IT infrastructure for faculty, students and staff.

The college has adequate facilities of the information technologies including Wi-Fi and the VPN internet connections well spread through the campus and it updated frequently as per the needs either by the corresponding MNCs or by the technical staff present in the college

Sr.No.	IT Facility	Updation	
1	Wi-Fi	Frequently	

2	VPN internet connections	Frequently	
3	Computer and Accessories	As per need	
4	The college website	Frequently as per need	

The college has all those computers with latest configuration and all are protected with quick heal/ max secure anti-virus licensed updated frequently.

The college has two ICT enabled classrooms and one seminar Hall with ICT projector and updated time to time. All IT facilities are updated frequently as per need.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 44.6

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support

facilities excluding salary component, as a percentage during the last five years**Response:** 0.51

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.40093	1.64586	0.98026	0.38962	0.68719

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

There is a systematic Procedure for the purchase as well as maintenance of the infrastructures faculties, including all sorts of equipments. First the proposal is submitted and its evaluation is done by the college office. It must get the approval by the principal and then quotation are invited. The college administrative officer regularly monitors and supervises the available infrastructure to ensure, it clean, fair and the maintained.

We have central library. There are two people including libration who regularly monitor the condition of library stock, maintain rare book collection, issues the books. Library cards are issued to students. Institution has constituted library advisory committee for effective accessibility and maintenance. It looks various aspects like, purchasing, of new books, renewal of journals, maintain and update records in library, address issues and grievances pertaining to library facilities. The maintenance of the reading room and stock verification of library books is done regularly by library staff. Book binding is done for damaged books to prevent further damage.

- The sports department is very active and encourages students to participate in various sports activities, along with training and coordinating various sports in the college.
- The equipments like generates, water pumps, water purifier and water cooler are also taken care.
- Fire extinguishers have been installed at identified locations.
- The class rooms and the related system are maintained with the corresponding service provides.
- Maintains of electrical and plumbing is done with the help of local skilled mechanics and the expenditure and done from budget gained by college from different source.

- CCTV cameras are installed in the campus.
- The campus maintenance is monitored through surveillance cameras.
- The water tanks are cleaned in regular interval by the peon.
- The institution has spacious classrooms which have sufficient lights and furniture. If it is damaged, carpenter or electricians carry out the maintenance.
- The maintenance and cleaning of the classroom and furniture are done with the efforts of non teaching staff and in major cases the college gives work of maintenance to outside workers.
- For the maintenance and repairing of computers, the college takes assistance of special technical experts.
- Electrification and water supply system of the institution is being regularly monitored and maintained.
- College campus maintenance is monitored through regular inspection.

The college takes efforts to keep available infrastructure in line with its academic growth. Timely actions are taken to develop physical and technical infrastructural facilities for effective implementation of curricular, co-curricular and extra-curricular activities

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 63.55

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
223	182	246	310	318

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 1.48

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
33	00	00	00	00

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3.Soft skill development
- 4.Remedial coaching
- 5.Language lab
- 6.Bridge courses
- 7.Yoga and meditation
- 8.Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 13.38

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
50	55	56	53	53

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0**5.1.5.1 Number of students attending VET year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document
Any additional information	View Document

5.2 Student Progression**5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 21.17**5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
01	14	14	11	16

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 2.04

5.2.2.1 Number of outgoing students progressing to higher education

Response: 02

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 8.93

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	01	01	01	02

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	15	15	11	09

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	01	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The institution believes that today's youth are representatives of tomorrow. The representation done at educational level leads to tomorrow's leader. For this purpose the college took initiative in forming student council. According to the rules and regulations of university, every year student council in the college is formed. The process of selection is on merit basis, the student with high percentage in the last year exam is selected as a class representative. From NSS and cultural department one representative is selected. The principal nominates two girls' representatives one from open and other from reserve category. The student council of the college works for all activities.

The student council has a significant role to play in the academic administrative working of the institution. It also helps to develop leadership qualities and certain other life values among the students. The council has been actively involved in setting academic and administrative culture of our institution. The council members have been actively involved in hosting various socio-cultural events in the premises. The college Annual Gathering is organized every year with help of the student council. Every activity organized in the area of cultural, social, religious, is actively handled by the council. Birth, death anniversaries and National, International days are celebrated during the year with the help of student council.

The student council takes initiative for conservation of environment. It looks into the matter relating to tree plantation in the college campus, in the city and in surrounding. Lonar has a heritage of the world famous crater; there are various temples and monuments. The council observe, take care of these entire historical heritage. Cleanliness programmes, social awareness programmes also held by the council. For the purpose of popularizing the crater at National and International level, two years ago Maharashtra Government organized Lonar Mahotsav. In this programme the student council was forefront.

Student council plays a major role in learning about democracy and develops leadership among students. The student council provides effective medium for communication between students and the college administration; it plays major role in student welfare, and act as an important event organizing body.

The student council brings forward the problems, difficulties and suggestion of the students with respect to the faculty, subjects, syllabus and other things related to education. It helps students share ideas, interests and concerns with teachers and the principal. It organizes cultural functions with college permission, rallies on community awareness, encourage participation in voluntary work and community service.

Thus the student council of the institution is very active and transparent in structure and helpful in development of students and the institution.

File Description	Document
Any additional information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 6.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
07	06	06	09	06

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni are the brand-ambassadors of the institution. The alumni association plays an important role in supporting and providing contribution to the institute. It provides channels to facilitate closer ties between the alumni, students and the college. The alumni provide an effective role model to the students. They are a source of inspiration for the students and share their experience with students regarding time management, development of self discipline and character.

The college has a robust Alumni Association. It provides a bridge between former student, current students and administration. There is well interaction between the college and alumni. The college organizes alumni meet at a particular interval. Various departments and the college organize lectures of former students and distinguished alumni for the contacts between the alumni and the college.

The college is well aware of the community needs and always makes a meaningful contribution towards it. Numbers of students groups on campus have been active in addressing problem of community. Their activities have been supported in part by alumni and the institute.

Alumni contribute in various nonfinancial forms such alumni interaction week, lectures. In the interaction alumni highlight the importance of current trends in the market and guide the students about the carrier opportunities in different fields. They also share their personal experiences with students. Alumni visit campus at regular intervals to support the existing batch of students in planning and organizing events, extend support and guidance for functioning of various students club. Alumni who are entrepreneurs have been providing inputs on how to start a new venture and turning them into a job provider.

During NSS Annual camp alumni from the adopted village help in arranging the extension activities. Many of our alumni are employed as faculty and support staff in the college. They play an important role in academic and institutional development.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)**? 5 Lakhs****4 Lakhs - 5 Lakhs****3 Lakhs - 4 Lakhs****1 Lakh - 3 Lakhs****Response:** <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**Response:** 5**5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	01	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Bhagwan Baba Arts and Commerce College was established with the view of providing education to rural masses.

Vision: The vision of the institution is as a part of community, is to inspire a passion for learning.

Mission: The mission is, “to empower all students to apply their acquired skill and knowledge, and to rely upon their personal attributes to lead productive lives and to become contributing members of global community.”

The principle of college is the head of academic and administrative committees; and acts as an incharge of the college. Office superintendent looks after office administration and takes care of admission, eligibility, and maintaining records. IQAC plays a major in maintaining of quality in effecting teaching. The various committees are formed to help the administration and students. The admission committee, anti ragging committee, grievances cells, sports committee, research and development cell, cultural committee, student’s council etc. contributes in academic and administrative field. The principal and IQAC coordinator strive to implement core values of education in terms of vision statement of the institution.

The Governing body of the institution designs in considering demands, necessity recommendations from stakeholders and executes, short, long term plans. The management with the help of committees formulates policy and integrates the same in strategic plan.

The principal, head of various committees, departments and faculty tries to encourage the student from rural area and motivate them for higher education. For this purpose group and personal counseling is done. Students are introduced with practical life because of after taking degree they should use their knowledge and skill in day to day life and face the challenges of the global world.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The institution believes in decentralization and participative management. Decentralization enhances capacity and democratic participation, and distributes resources equally. It has the capacity to improve quality of teaching, learning and administration. The college distributes the academic and administrative

works among the staff.

The management allows the staff to take part in decision making process, arrange meeting of staff and their suggestions are appreciated and implemented. In every academic year, at the beginning of session, a meeting is held under the chairmanship of the principal for constituting different committees for smoothly and efficiently functioning of the institution. Every committee is given the rights to take decisions and implement it. Head of every department has rights to prepare their academic calendar and teaching plan. The head monitors each and every activity of the departments.

All the faculty members have given the freedom relating to order or to purchase any study material or required instruments for the academic development, with consulting the authority. In the case of administrative work, the Office superintendent is the prime authority. Under the Office superintendent, all the non-teaching staff work, all the new circulars from the University and the government are communicated and discussed with the teaching and non-teaching staff. Therefore, there is a good work culture between the teaching and the non-teaching staff.

The NSS and Physical department decide and take decisions of their own and convey to the principal. The NSS has authority to conduct its camps, and economic freedom for expenses. The feedback of various stakeholders like students, teachers, parents and alumni are also taken and implemented while taking decisions.

The purpose of decentralization is to promote education all sections of people in academic, social, political and aiming to develop a responsible management. At the same time, decentralization is seen as a means of improving the efficiency of education system and the quality of educational services. At various levels the college tries to develop the leadership. Governing body, Management, Principal, IQAC Members, Steering committee, teaching staff, non-teaching staff, supporting staff, student council, stakeholders, alumni and various committees jointly empowered to propose, design, formulate and execute their plans within the framework of governance. The Academic, Administrative, NSS, IQAC all are working together for the smooth running and overall functioning of the college.

File Description	Document
Any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The institution is working and serving for the society from last 35 years. It has taken steps to meet the objective laid down by the society. The institution makes every year a perspective plan and implements it. But there are some common needs or points which need to be addressed. Among the issues addressed in the perspective plan, establishing a cell for career and counseling was the aim of the college. In the meeting held of management in 2014 it was decided to establish a Career and Counseling Cell for students of the college. Physical Director Prof. S. G. Kela was appointed as a coordinator of the cell.

It is a universal fact that information is necessary in every walk of human life. People are in the need of different types of information to meet day to day problems. Career and employment information is very much important for student community as it guides them towards career awareness. Now a days, every student talks about career and employment opportunities in their early college days. Career and counseling plays a vital role among the students of rural degree colleges where they have no opportunity to go for professional career counselor. In this regard, Career and Counseling Cell of the college plays a vital role.

Primary objective of the cell is to provide the much needed life skills to students and help them to find job placement. The Cell's activities are initiated by the teaching faculty of different departments. To keep space with the present stiff competition and placement several measures are taken. It got a huge success. 46 students were placed during the last five years through the cell. Many students are working at various levels. The placement cell plays a crucial role in locating opportunities for undergraduate students. We have been successful in maintaining our high placement statistic over the years.

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

1) Organizational Structure and Function of various bodies under which the college runs. The president of Lonar Shikshan Prasarak Mandal is head of the governing body of the institution. Vice president, secretary and all members of the society help the president in his work. In the institution the principle as a head of the institution governs all activities of the institution. The office superintendent looks all official activities by taking help of clerks. All faculties work according to the guidelines of the principal and head of concerned departments.

Service and Recruitment: The institution strictly follows the rules and regulations laid down by the university Act, Maharashtra state government and the affiliating university for the faculty and staff recruitment.

- Non teaching Staff members are selected as per regulations formed by the state government.
- The college follows transparency in recruitment procedure. Advertisement for the recruitment is published in national and regional newspapers. The University appoints a selection committee which comprises principal, vice-chancellor's nominee, two subject experts and head of the department of concerned subject; and the joint Director appoints government nominee.

3) **Promotional policies:** The College follows rules and regulations regarding the promotion of the staff laid down by the government, UGC and the affiliating university. When a faculty becomes eligible for

promotion by acquiring required qualification and the score as stipulated by the API of UGC norms, the Principal and college management follows the procedures and promotion is done.

The college has Grievance Redressal Cell to redress the grievance of the employees and students. Staff and students can complain and seek redress of their complaints from this cell.

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Each and every activity in the institution takes place through notice of the principle, the meeting of the concerned committee or the department. In the meeting resolutions are passed to undertake the specific activity strategically.

Internal Quality Assurance cell (IQAC) monitors work of all committees and cells. For supporting IQAC various committees, cells function. Among them Admission committee, NSS Advisory committee, Library Advisory committee, Sports committee, Women Empowerment cell, Research Committee, Anti-Ragging Committee are important in functioning of various activities. At least one or two meetings of every committee are held during the session. At the end of the session every cell, committee, submits its

reports to IQAC.

Before announcement of the meeting, the principal sends notice and agenda to the concerning staff, head, in advance. On the day of the meeting certain suggestions are given and resolutions are passed and minutes of the meetings are noted down. These resolutions are implemented in functioning of the institutions. Some suggestions given by various stakeholders are also considered. Each committee cell comprises as:

The Principal – Head/ President

A teacher – Coordinator

Three or more teachers- members

One or two students representative – member

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The employee is a backbone of every institution. For well being and function of the institution, it is quite necessary that the institution should look after the health and hygiene of staff members as well as the welfare means. The institution has following welfare measures for teaching and non-teaching staff.

1. The principal and the society allow loan facilities from various banks and finance for construction of house, purchasing of vehicle, marriage, education by taking guarantee of the employee.
2. The medical reimbursement facility is also made available to the staff members as per government norms
3. The Teaching staff members are allowed to participate in Orientation Courses, Refresher Courses, and Short Term Course etc. as when they need. By participating in these courses, it is easy to go for carrier advancement schemes.
4. Group Insurance policy is also provided by the institution to both teaching and non-teaching staff
5. Non-teaching staff are provided opportunity to participate in different courses/ seminars related to computer literacy, administrative skill etc.
6. The teaching and non-teaching staffs are granted the different type of leaves such as casual leave, duty leave, study leave, earned leave and medical leave etc. as per norms of state government and the UGC.
7. The institution gives appreciation to both the teaching and non-teaching staff after acquiring

academic degrees, awards, recognition by the government and the nongovernment agencies.

8. At the time of superannuation, the management felicitates to both the teaching and non-teaching staff.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years	View Document

6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 10.45

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	0	0	1	2

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

In our Institution, there is unique system regarding the performance based appraisal system of teaching and non-teaching staff. Teaching staff is evaluated and performance is measured with the help of Daily Teaching Reports, Academic Dairy, and Attendance Sheets and so on. Moreover teacher's performance is evaluated on the basis of their contribution to the institutional development and research and extension activities. At the end of each academic year, Academic Performance Indicator and Performance Based Appraisal forms are sought from the teaching staff by the IQAC. These Performa are provided by the UGC and the University by time to time. The Institution verifies the minimum scored completed or not by the concerned teacher in the assessment.

Besides, for non-teaching staff, institution has developed Self Appraisal Form that is to be filled up by the concerned non-teaching staff and submitted to the Office Superintendent in each academic year.

In the similar vein, the confidential reports of the teaching and the nonteaching staff are also prepared by the head of the institution. However, all the staff members' performance is assessed and

accordingly, the final reports are prepared and communicated to the concerned employee.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The accounts of the college are audited regularly. The college undergoes two types of audits.

Internal Audits:

Internal audit is done by the Chartered Accountant, Ramesh Choudhary and Company, Akola. After verifying the ledger and the cash books and original receipts of the institution audit is done. There is no objection pointed out during the last five years by the internal auditor. The auditor certifies the financial statement of the institute and issues reports.

External Audit.

Various government departments usually verify the funds received and disbursed by the college in this respect, following are the external auditor.

Audit by Auditor Chartered Accountant Ramesh Choudhary & Company, Akola.

Audit by the State Government of Finance Department.

Scholarship Audit

EBC. Audit.

Assessment Audit

External Audit is conducted by the government. Government Department of Higher Education Maharashtra through Joint- Director of Higher Education, Amravati region, Amravati, completes regularly the assessment of salary and non salary expenditure and fixed the grants of the college by verifying the records of expenditure incurred.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the

last five years (not covered in Criterion III) (INR in Lakhs)**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

The resources are useful for any institution to develop and promote the academic ambience in the campus. The college gets financial assistance from government in the form of salary grants and only for aided courses. The salary grants is spent on the staff members as per the norms of the Government and every year the assessment has been done by the joint director of higher education office.

The major source of institutional colleges gets only tuition fees and other fees from Government. It is used for various expenses. The NSS unit gets grants from university according to the norms of state government and it is utilized on special camp and regular activities of NSS. There is adequate budget to cover day to day expense. When new construction or large scale renovation is needed, the management contributes to the cause.

Stock and dead stock register is maintained in the college office, indicating the data regarding equipments, recurring and non recurring items. At the end of academic year necessary requirement of every department, library and office are asked for to the principal and adequate budget is allotted to each department as per availability of funds with the consent of the governing body. Details of statement of accounts are sought from departments.

The auditor checks the audit statement and verifies the documents and records of the college at end of the financial year.

File Description**Document**

Any additional information

[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC plays an important role relating to quality improvement of performance of the institution. Quality enhancement is a continuous process, and the IQAC is a part of institutions system, works towards realization of the goals of quality enhancement and sustenance.

Strengthening of Research Activities:

IQAC started strengthening research culture in the institution. A Research and Development Cell is formulated as per the recommendation of IQAC in the college which takes initiatives for all activities related to research. The IQAC encourages the faculty for research work, provides guidance to research scholars. Faculty and students are motivated for research paper presentation and participate in the national, international seminars, conferences, workshops, and to publish research papers in journals and books. In the last five years two faculty members became research guides. Four faculty Members have completed their Ph. D. in the respective subjects during last five years. Some are pursuing their Ph.D. In This way the IQAC channelizes the research culture in the institution.

Feedback from stakeholders:

The performance of every institution depends upon its stakeholders. The institution evaluates its performance at certain intervals by taking feedback from its stakeholders and find out do they are satisfied or not satisfied with the performance? For the purpose, the IQAC of the college takes regular feedback from its stakeholders viz. Students, teachers, employers, parents, alumni. The feedback helps in improving quality of teaching learning, academic and other facilities. After taking feedback the suggestion, recommendation suggested by the stakeholders is taken into consideration and action is taken accordingly. The IQAC also gives its own recommendation in overall performance of the institution.

Workshops:

For quality improvements and the purpose of understanding of new methodology, IQAC of the institution organized college level workshop on new NAAC Assessment on 27 March 2018. Dr. N. S. Dharmadhikari, Educationist and Academician was the main resource person and speaker. From various colleges many teachers participated in the workshop. On 24 December 2018, IQAC organized a workshop on preparation of NAAC for college staff. Dr. Prasad Khanzode, Associate Professor and IQAC coordinator of Lokmanya Tilak Mahavidhyalaya, Wani was the speaker.

The IQAC and faculty members visited Arts and Commerce College, Vanoja Dist- Washim on 12 March 2019. The purpose of the visit was to observe and discuss the work done that college, which has faced NAAC assessment process. The IQAC also organized a meeting to discuss the New Education Policy. In the meeting discussion was held about the New Education Policy.

Thus the IQAC is very active and cooperative in all round development of students and staff. It works for betterment of curricular, co-curricular and extra-curricular activities.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Review is one of the important components of teaching learning process; it has proven to be very effective in teaching learning. The college reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.

I Review of teaching learning reforms

The IQAC is conceived as a mechanism to build and ensure a quality culture at the institutional level. IQAC plays a major role in the review and monitoring of the teaching learning process. It prepares an action plan for the year which includes the proposals to be initiated and implemented. The teaching learning is monitored by the concerned committees and all the head of the departments and senior faculty are members of these committees. Every year IQAC conducts an annual meeting to take review of the teaching learning process, structures and methodologies of operations and learning outcomes. The academic calendar, a part of the college hand book, is prepared by HODs and headed by the Principal and provided to all the teachers and students at the beginning of the academic year. The Action Plan is prepared. The result analysis and assessment of attainment of planned goals and the achievements of IQAC are discussed in the meeting. In every meeting of IQAC decisions and modifications are taken in the regular process. Staff meetings are organized periodically to review teaching and learning process.

II Implementation of teaching learning reforms

IQAC assists the committee which comprises of HODs headed by the Principal in preparation of academic calendar and it is provided to all teachers and students at the beginning of the academic year. IQAC prepares the action plan and followed in the academic calendar. IQAC has initiated following reforms in teaching- learning:

- Semester wise annual teaching plan is collected from every faculty monitored its thorough implementation in the academic year.
- At the end of every semester it collects syllabus completion report from the faculty and HODs and conveyed to the principal.
- Every department organizes lectures of eminent persons from industry, academic and research institutions. Experts are invited from academic, organizations and industries from seminars and conferences related to the subjects.
- Student-centric learning is provided in the practical sessions.
- Experiential learning is ensured through individual or group projects, hands-on training, banks, and libraries.

- Creativity of the students is kindled through the presentation of a poem, a prose lesson, a short story in the form of a skit.
- Group discussions, debates and panel discussions are organized.
- ICT based learning is promoted.
- Interest in research is inculcated through paper presentation and publication.
- The use of technology in classroom has made teaching and learning innovative.
- ICT enabled teaching is practiced by the faculty of all departments.
- The IQAC facilitating the creation of learner centric environment by following feedback responses from the students, parents and other stakeholder.
- IQAC follows the academic calendar provided by the University to plan yearly teaching learning process. The departmental meetings headed by the HODs where in distribution of syllabus, according, is maintained amongst the staff members.
- At the end of each academic session, the IQAC collects the teacher's diaries, daily teaching reports, syllabus completion report etc. which helps in reviving teaching learning process effectively.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 3.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	5	3	2	2

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF

4.ISO Certification**5.NBA or any other quality audit****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)**Response:**

In the post accreditation period, many quality initiatives are taken by the Institution. The College has become ICT oriented in academic and administrative operations. In teaching – learning process, modern days ICT aids are used for effective academic development. Our Institution is developing the research awareness and research culture among the faculty members as well as in the students. During the last five years, the University approved two faculty members as research guides and most of the faculty members have remarkable contribution in research field. Moreover, most of our college faculty members completed Refresher Courses, Orientation Programs and Short Term training courses from various Universities of India for up gradation and overall quality improvement in the relevant subjects.

In the last five years many faculties registered for Ph.D. Among them four completed their research in the respective subjects. Three are doing Ph.D. In 2009 the college acquired permanent affiliation to Sant Gadge Baba Amravati University. The seminar hall has been updated with ICT facilities. Two ICT based rooms were formed with LCD projector. Numbers of plants were planted in the college campus for greenery.

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 16

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	02	03	03	04

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

1. Safety and Security.
2. Counseling.
3. Common Room.

Institution shows gender sensitivity in providing facilities such as:

Anti-Ragging Committee: Ragging in any form is strictly prohibited both in and outside the college campus. Students who indulge in any such activity are dealt seriously by the authority of college. Anti-ragging committee has been established in college as per the UGC and plays a vital role for the welfare of the students.

Sexual harassment prevention: The cell cares for the well beings of students and staff in the college. A committee has been constituted to deal with the claims of sexual harassment for the alleged victims and the

alleged assailants.

Grievance Redressal cell: All stakeholders including students, faculty members and parents can complain their grievance to a specially created complaint box. All complaints received at this box are processed and communicated.

- There is a common room for ladies staff and girls students.
- The college has installed CCTV in the campus.
- The college arranges various programmes for girls students, such as health camps, street plays etc.

Lectures of Eminent Persons

Lectures and programmes on gender sensitization are organized and students' participation is encouraged. On the occasion of birth and death anniversaries of national leaders and saints lectures are organized.

Rallies

Every year rallies are organized on violence against women, anti-feticide, road safety, literacy, superstition eradication, Beti Bachao and Beti Padhao, water management and dowry etc.

Gender equity initiatives

1. Woman Grievance Cell

It is set up to address and redress the complaints of girl students. It looks into the matter at the earliest, as well as strict action by punishing the guilty.

1. CCTV

The college campus is under CCTV surveillance and zero tolerance is followed in cases of harassment of girls. No chauvinistic comments of any kind are tolerated.

The college also ensures strict punishment for the offenders

1. Leadership roles given to both genders

The college believes that a great way to promote gender equality is to grant leadership roles to the girls who are truly deserving of it.

1. Students are defined by their individuality

Students are oriented to look beyond the exterior of the individual and gauge the person based on their capabilities but not on the basis of their gender. They are thought to look beyond.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:**1. Percentage of annual power requirement of the Institution met by the renewable energy sources****Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

- Solid waste management
- Liquid waste management
- E-waste management

The college takes following measures in liquid, solid and e-waste management.

Solid Waste Management:

Separate dust bins are provided for collecting bio-degradable and non biodegradable waste.

Polythene bags and other non decomposable materials are separated and dump into pits or burnt into pits before disposing the organic waste.

Liquid waste management

Being an Arts and Commerce College, there is no laboratory and no liquid waste.

E-waste Management:

The college has not much E-Waste. Computers, printers and other ICT equipment which cannot be used are sold to vendors for recycling or buy back schemes.

- 1.E- Waste materials are kept in separate dust store rooms.
- 2.Drives, monitors, keyboards, cartridges etc. is disposed through outside agencies as a scarp.
- 3.UPS batteries are recharged/ repaired/ exchanged by the suppliers.
- 4.The cartridges of printers are refilled outside the college campus.

The college has not E- waste. Computers, printers and other ICT equipment which cannot be used are sold to vendors for recycling or buy back schemes.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Our college is sensitive to the judicious use of natural resources, and believes that sustainability is possible with planning. Our college has taken steps to deal with water shortage because our college comes in the draught prone and water scarcity area. The college works hard to save every drop of rainwater. Number of plants was planted in the campus to maintain greenery. Rain water harvesting is the need of time. We have installed rainwater harvesting project. The project consists of one harvesting pits in the campus. The water of the ground and the terrace of the building are collected and are channeled through pipes to the pit. It also helps in recharging the groundwater level. Frugal use of water has ensured constant supply of water for the stakeholders in the college.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**

c) Pedestrian friendly roads

- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

Response:

- Students, staff using
- Bicycles
- Public Transport
- Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants.

Some of the outstanding initiatives taken by the college towards making the campus eco-friendly are:

Green landscaping with trees and plants-plantation:

The NSS unit of the college plants tree sapling in and around the campus during special events and occasions to make a greener and carbon neutralized campus. Some plants are guarded by tree guards and water is provided to the plants

Paperless Office:

The college management system is loaded with several features which facilitates office and users at perform their duties hassle free.

The students are aware about use of bicycles and they are using bicycles for up and down purpose. The college staff prefers public transport for up and down. The college campus is plastic free.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.03

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.26106	0	0	0	0

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 31

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
08	06	08	05	04

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 31

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
08	06	08	05	04

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website**Response:** No

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics**Response:** No**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:** Yes**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 30

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
06	06	06	07	05

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

As a mark of respect and to inculcate the values like patriotism, dedication and hard work among students and to remember who sacrificed their lives for us, the college celebrates the birth and death anniversaries of India's freedom fighters, revolutionaries, great leaders and saints. Remembering them is the least we can do for their great service to the nation. We celebrate birth anniversaries of Mahatma Gandhi, Lal Bahadur Shastri, Pandit Nehru, Sardar Patel, Mahatma Phule, Vinoba Bhave, Savitribai Phule, Jijamata, Dr. Babasaheb Ambedkar, Rajarshi Shahu Maharaj, Shivaji Maharaj, Dr. APJ Abdul Kalam, Swami Vivekanand, Lokmanya Tilak, Shaheed Bhagat Singh, Subhash Chandra Bose, and also observe death anniversaries of these luminaries. Gandhi Jayanti is celebrated to encourage students to adopt his ways of life and principles of empathy, humbleness, honesty, sincerity, attitude to reach the final goal, to pay tribute to the symbol of peace, truth and non-violence and a great preacher of non-violence who throughout his life strictly followed the path of Satyagraha and Non-Violence. Shaheed Bhagatsing's birth anniversary is celebrated to pay tribute to the India's beloved martyred son who sacrificed his life for freedom of motherland at the age of twenty three, to inculcate spirit of patriotism, dedication, valour, passion and exemplary courage among students. The Ambedkar Jayanti is celebrated to pay tribute to the great crusader of equality and social justice who spend all his life for the upliftment of downtrodden and weaker section of society and to inculcate values like justice, equality and freedom among students. Mahatma Phule's jayanti is celebrated to pay tribute to the man who voiced against the evils of caste system and its ill effects. Who worked to create an equal and harmonious society where the role of education is pivotal and to acquaint students with the role of education in emancipation and development of human beings. Savitribai Phule Jayanti is celebrated to pay our tribute to the revolutionary lady who devoted herself for women's education. On the occasion of birth and death anniversaries of the great leaders various programmes are organized. Experts from Various fields are invited to deliver lectures. On the occasion of Birth and death anniversaries rallies are also organized. Essay writing, debate and elocution competitions are organized and the best performers are duly rewarded.

The University to which the college is affiliated and the college are named after the Great saints of Maharashtra, Sant Gadge Baba and Sant Bhagwan Baba. Birth and death anniversary of these great saints are celebrated in the college with great fervor.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and

auxiliary functions**Response:**

The institution maintains the transparency in its financial, academic, administrative and auxiliary functions at its level best.

The college offers different courses consisting of thoughts related to social values. At the time of a admission the students pay the fees according to the constitutional rules governed by the statutory body and receipt of accepted fees is given to the students.

The scholarship like GOI is handed over to students through e-payment methods, i.e. scholarship is directly transferred to the individuals saving account received as much from the government and the financial transparency is maintained concerning the students.

The salary of teaching and non-teaching staff is credited in their respective bank accounts; also the financial transactions are done with the vouchers and cheques.

The students have rights to make the choice for selection of the courses. Also they can demand understanding the mechanism of academic procedures like the way of marking, supporting record etc. and can ask for photocopies of assessed answer sheets if required. The college provides copy of answer sheets of the examination to the student on their demand. The different activities like sports, cultural and values oriented programmes are carried out without any partiality amongst the students with respect to caste, religion, gender etc.

The administrative body of the college is formed constitutionally. The principal is the head of the institute and look after everything concerning teaching, nonteaching and office activities. The vacancies are filled according to the rules, laid down by the governing body, a state government and UGC etc. and the administrative transparencies are maintained.

7.2 Best Practices**7.2.1 Describe at least two institutional best practices (as per NAAC Format)****Response:****Best Practices**

Best Practice: I

Title: Debate Competition

Objectives:

- Make awareness about social, political, economical and cultural issues.
- To motivate youth for constructive work.
- To imbibe moral values in students.
- Make social change through thoughts.
- Update current knowledge of the students.

Context:

The college had been organizing the debate competition at district level for twelve years. Since 31 December 2009, the competition is being organized at University level. At the beginning when it was organized at district level, the area of contact was very small. But after organization at university level made it board. The management and the staff's decision is very fruitful in organizing the competition at large.

The Practice:

The college organizes the University Level Intercollegiate Debate Competition during the period of Annual Gathering of the college. In the meeting of the college staff the subject is decided and committee is formed. The topic of presentation is generally related of the current social, political economical issues. Invitation cards are formed and sent to all colleges. The college makes accommodation of outside participants without any charges. The prizes given to the participants are also contributed by the college staff. The team who gets more marks in the competition gets mobile cup. It should be returned after completion of a year. The cup will remain to the college if the same college wins it consequently for three years. Five money prizes are also given to the winners.

Before commencement of the competition, the participants are divided into lots and numbers are given to each participant. No participant has to reveal his or her college name. Because of this, name of the college and the participant remain secret. Reflection of each and every participant is seen in their speech. The process of observation and giving marks is very transparent.

Evidence of success

- It is found that youth take part in the competition very enthusiastically.
- Relations with other colleges maintained.
- It helped number of students in increasing their elocution level.
- Students get motivated and learn by observing the competition.
- Students of our college students are getting prizes of various levels outside the institution.

Problems Encountered and Resources Required.

- The organizer having problem with accommodation facility because college has none.
- The college is in very rural and at last point from university. It leads to inconvenient to reach the college.
- In the world of technology students don't take interest in such competition.

Best Practice: II**Title- Cleanliness drive by Congress Grass Removal programme.****Objectives:**

- 1.To generate awareness among the masses and policymakers for saving environment.
- 2.To generate public awareness.
- 3.To remove carrot grass.
- 4.To make the town clean.
- 5.To eliminate the burden of communicable disease.
- 6.To emphasize on the fact that 'clean mind and body reside in clean environment'.

Context:

Parthenium Hysterophorus commonly known as Congress Grass has become one of the world's most devastating and hazardous weeds. The rapid speed of the highly allergic and poisonous Parthenium Hysterophorus weed all over the country has alarmed scientists who described it as a major threat to environment and biodiversity. The pollen grains of Parthenium Hysterophorus or Congress Grass causes several diseases like eczema, asthma, and dermatitis.

In the rainy season it is found out that in the Lonar, there were lots of carrot grass grows. The grass is very harmful to hygiene of the citizens. NSS unit of our college is very active and organizes cleanliness drive at college and various part of the town. Lonar has historically and geographically is a world heritage. Congress Grass is surrounded nearby area of the monuments and Lonar crater. The NSS decided to destroy the grass by purchasing it and to move out of the town. It had been implemented for three years.

The Practice:

There is famous saying, "cleanliness is next to godliness". "Clean India Healthy India" is a mission of our country. The theme is adopted by the NSS of Sant Gadge Baba Amravati University. One of the part of the mission, the NSS unit of the college implemented Congress Grass (Ganjar Gavat) removal week. The innovative programme of destroying Congress Grass was implemented by purchasing it. Purchasing centers were established at various part of the city on each day and Congress Grass was purchased at Rs. 1 per Kg. The purchasing centers collected Congress Grass and the Municipal Council destroyed it by taking it out of the town. Near about 40 tons Congress Grass has been destroyed during the three years.

All the Members of Lonar Education Society under which Bhagwan Baba College runs, gave best wishes. All economic burden of the programme was taken by Prof. Dr. L.K. Karangale and Prof. Mrs.S.V.Dhandar who were behind this innovative idea. The programme was praised all over the town. Numbers of citizens, businessmen, political leaders, members of the Municipal Council helped in various way for implementing the programme. NSS Unit implemented this programme three years i. e. from 2015 to 2018. NSS

coordinator Prof. P. S. Nalinde and all NSS volunteer took effort for implementing the cleanliness drive.

Evidence of success:

- The students and the local took part enthusiastically in the drive.
- The Municipal Council and all citizens praised the programme.
- The city became Congress Grass free.
- It helped improving the health of masses.
- Boost in tourism.
- Numbers of local leaders and citizens visited the programme and gave economic help.
- It helped in controlling diseases like eczema, asthma, and dermatitis.
- It increased social awareness among the students.

Problems Encountered and Resources Required

- It is found that it needs a lot of support.
- The Difficulty in enforcement.
- No clear in goals.
- At first the students and locals were not took part in the programmme.
- One week programme is not sufficient in removing the all Congress Grass in the city.
- Some people criticized the programme.
- In some part of the city locale did not support.
- It requires more participation from locals.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The college was established in 1984, with the view of education to rural students. The vision of the college is 'as a part of community, is to inspire a passion of learning. Our college is the first college in Lonar taluka. Most of the students are from adjoining villages and from humble financial background. The institution tries to bring the rural masses into main stream and make them a responsible citizen of India. In

order to achieve the mission college strives at its level best by arranging different events, creates the platforms for education.

NSS unit of the college is one of the active departments in the college, taking efforts to bring the rural students in education through health awareness, women empowerment programs, illiteracy programmes, and makes a platform available for the student, which impart the confidence in students. It organizes rallies and conducts camps to create awareness about social responsibility, work culture and patriotism among students. The college publishes a yearly magazine “Mayurpankha” in which student write on various issues. The writing imparts more confidence in them to stand and become a part of education stream.

In the beginning of every session the principal and all staff guide and give counseling to new admitted students. Through all these activities the total admission are increased. Generally it is found that the percentage of taking of higher education in rural area is very low. Especially, the girl students leave the education after completing higher secondary education. The reason of that is poor economical condition of the parents. For increasing the percentage of girl students the college started providing financial help to girl students from village by giving money to bus passes. The schemes helped in increasing numbers of girl student in the college.

The college has started Certificate course in Marathi language skill, Certificate Course in Indian Archaeology and Certificate Course in Banking Finance. The physical department runs cell of competitive Exam, and Police Training. Through the cell two hundred students are placed at various departments/levels, and working successfully. The resourceful rich library provides every essential reading material and conducive atmosphere for the academic development of students. The college also accepts mode of without payment for admissions.

The institution has motive to make awareness about higher education in rural area, passion for learning in them who leaves education at early age. It has achieved its vision and mission at some extent by accepting the policies, attitude of motivation and helping girl students.

File Description	Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

Our college is the first senior college in Lonar talukha. The college is equipped with infrastructure and always booted with academic activities. The college has encouraged the faculty to participate conferences, seminars and workshops organized by various institutes and universities. The college organizes University level Inter collegiate debate competition every year. It also helps in conservation of monuments and Lonar Crater. The college publishes yearly magazine, “Mayurpankpa” in which students and staff express themselves through writing. It also provides economic help to girl students for bus passes.

Concluding Remarks :

Overall performance of the institution is very good and noteworthy. The extension activities performed by the college has got university level best NSS lady officer award. It has achieved its vision, mission and aims and objectives in some extent. The management and staff always try their best in improving overall quality of education and physical facilities.